

Admin.

August 29, 2007

## Memorandum 2007-36

---

**Schedule of Future Meetings**

---

The Commission needs to make two decisions regarding possible changes to its schedule of future meetings:

- (1) Should the December 2007 meeting be shortened to a one-day meeting? That decision will depend on progress made at the October meeting.
- (2) Should the location of the special January 2008 meeting be changed to Burbank? Burbank is a more convenient location for most of the appointed Commissioners. Sacramento is more convenient for the Legislative Counsel, legislative members, and any legislative staff who may be interested in observing the meeting. **The Commissioners should let the staff know whether a Burbank or Sacramento meeting location would affect their attendance at the January 2008 meeting.**

Respectfully submitted,

Brian Hebert  
Executive Secretary